

FEB-21-2002 02:38 PM CHARLES HOFFMAN

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Sent by: CAHILL SUTTON

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02/21/02 2:48PM; JettFax #91; Page 2/3

#3

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicant: Farrell et al. )

Serial No.: 10/034,788 )

February 21, 2002

Filed: December 27, 2001 )

For: Bi-Directional Wafer Transfer  
Mechanism and Method )COPY OF PAPERS  
ORIGINALLY FILED**SUBMISSION OF MISSING PARTS**Attn: Box Missing Parts  
Commissioner for Patents  
Washington, D.C. 20231

Dear Sir:

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Box Missing Parts, Commissioner for Patents, Washington, D.C. 20231

February 21, 2002

Charles R. Hoffman

Name of Applicant, Inventor or Registered Rep. Charles R. Hoffman 2/21/02  
Signature Date

Pursuant to the Notice to File Missing Parts of Nonprovisional Application dated January 30, 2002, enclosed are the following:

- (1) Signed Declaration and Power of Attorney;
- (3) 4 sheets of formal drawings (Figs. 1A-5); and
- (4) One copy of the Notice to File Missing Parts.

Our check in the amount of \$130.00 to cover the late filing fee for oath or declaration surcharge as set forth in 37 CFR 1.16(e) is enclosed. Please charge any additional fees or credit overpayment to Deposit Account No. 03-0088. A duplicate copy of this letter is enclosed.

Respectfully submitted,

CAHILL, SUTTON &amp; THOMAS P.L.C.

Charles R. Hoffman  
Reg. No. 26,556155 Park One  
2141 E. Highland Avenue  
Phoenix, Arizona 85016  
Our Docket No. 0437-A-269

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UNITED STATES PATENT AND TRADEMARK OFFICE

 COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/034,788	12/27/2001	Curtis E. Farrell	0437-A-269

CONFIRMATION NO. 1351

 CAHILL, SUTTON & THOMAS P.L.C.  
 155 Park One  
 2141 E. Highland Avenue  
 Phoenix, AZ 85016

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FORMALITIES LETTER



CAHILL, SUTTON, THOMAS, P.L.C.

Date Mailed: 01/30/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

## Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

A copy of this notice **MUST** be returned with the reply.

 Customer Service Center  
 Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

03/08/2002 HMARZ11 00000092 10034788

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Paper #5



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

APPLICANT: Farrell et al.

Date: February 21, 2002

SERIAL NO.: 10/034,788

A.U.: 3652

FILED: December 27, 2001

FOR: BI-DIRECTIONAL WAFER TRANSFER MECHANISM AND METHOD

TRANSMITTAL LETTER

Commissioner for Patents

Washington, D.C. 20231

Dear Sir:

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Commissioner for Patents, Washington, D.C. 20231

February 21, 2002

(Date of deposit)  
Charles R. Hoffman

Name of Applicant, Assignee or Registered Rep. Charles R. Hoffman 2/21/02  
Signature Date

Enclosed herewith for filing in the above-identified patent application is an Information

Disclosure Citation (PTO Form 1449), along with copies of the cited references, corresponding to the patent application, which was filed on December 27, 2001.

Please charge any necessary fees to Deposit Account No. 03-0088. Two (2) duplicate copies of this paper are enclosed.

Respectfully submitted,

CAHILL, SUTTON & THOMAS P.L.C.

*Charles R. Hoffman*

Charles R. Hoffman  
Regis. No. 26,556

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MAR 11 2002

GROUP 3600

2141 East Highland Avenue  
155 Park One  
Phoenix, Arizona 85016  
(602) 956-7000  
Docket No. 0437-A-269